

### Standard Features

- **Compact Size:** Ideal for low-volume office applications
- **Easy to Use:** Quick set-up right out of the box, with simple push-button operation
- **Pre-Marked for Three Popular Folds:** Letter "C", Accordion "Z", and Half "V" fold in 11" and 14" lengths
- **Speed:** Folds up to 150 sheets per minute
- **Paper Sizes:** Up to 8.5" x 14"
- **Clearly Marked Fold Settings:** Switch between fold types quickly and easily
- **Drop-in Top-Feed System:** Simply square the paper and load it in the feed tray, no fanning required
- **Hopper Capacity:** Load up to 200 sheets at a time

### Options:

#### • 402 Series Jogger

A recommended option that reduces static electricity from paper and aligns it for proper feeding

#### Pre-Marked Fold Types:



Letter  
"C"



Accordion  
"Z"



Half  
"V"

#### Examples of Custom Fold Types:



Gate



Fold Out



Double  
Parallel

#### Formax

New Hampshire, USA  
Web Site: [www.formax.com](http://www.formax.com)

#### LOCAL DEALER:



The FD 312 Office Desktop Folder provides an economical solution for low-volume folding projects. Clearly marked fold settings and out-of-the-box operation make this folder ideal for churches, schools, and offices that demand quick and easy set-up with minimal adjustment. This compact folder processes 11" and 14" paper at speeds up to 150 sheets per minute, and can accommodate both standard and custom folds.

### Specifications:

Hopper Capacity:	Up to 200 sheets 20#
Speed:	Up to 150 sheets per minute
Paper Size:	Up to 8.5" W x 14" L
Fold Types:	Letter "C", Accordion "Z", Half "V", custom folds
Dimensions:	11.6" L x 14" W x 14.5" H
Weight:	33 lbs
Power:	120V AC, 60Hz

Visit [www.formax.com](http://www.formax.com) to watch the product demonstration video